

**Vacant Site Notification**

District Name:

Site Name:

Site Address:

Contact Person:

Phone Number:

Date:

Security of Building (check all that apply)

\* denotes required elements for maintaining property coverage.

|  |  |
| --- | --- |
| [ ]  \*Intrusion alarm monitored by third party | [ ]  Security service (if no intrusion alarm)  |
|  |  |
| [ ]  Fire sprinkler system present \*System maintained operational | [ ]  Audible alarm bell on site |
|  |  |
| [ ]  \*Essential utilities operational | [ ]  \*Monthly site visits/inspections |
|  |  |
| [ ]  \*Exterior lighting | [ ]  Interior lighting on motion detection  (or timer) |
|  |  |
| [ ]  Full utilities operational  | [ ]  \*Perimeter is fenced |
|  |  |
| [ ]  Non-security equipment disconnected  from utility service.  | [ ]  \*Landscape maintained at least quarterly |

List any other protective measures in place:

**Send this form to Randye Rogers at rarogers@kern.org**