

**Vacant Site Notification**

District Name:

Site Name:

Site Address:

Contact Person:

Phone Number:

Date:

Security of Building (check all that apply)

\* denotes required elements for maintaining property coverage.

|  |  |
| --- | --- |
| \*Intrusion alarm monitored by third party | Security service (if no intrusion alarm) |
|  |  |
| Fire sprinkler system present  \*System maintained operational | Audible alarm bell on site |
|  |  |
| \*Essential utilities operational | \*Monthly site visits/inspections |
|  |  |
| \*Exterior lighting | Interior lighting on motion detection  (or timer) |
|  |  |
| Full utilities operational | \*Perimeter is fenced |
|  |  |
| Non-security equipment disconnected  from utility service. | \*Landscape maintained at least quarterly |

List any other protective measures in place:

**Send this form to Randye Rogers at rarogers@kern.org**