



March 24, 2020

TO: SISC Member Districts

FROM: Robert J. Kretzmer
Director, Property & Liability

SUBJECT: Temperature taking

Introduction

A question has been posed regarding the advisability of taking the temperature of employees and visitors either working on-site as essential employees or visiting for purposes of conducting essential school related business.

Comment

In some instances district and school personnel may be allowing visitors on campus to drop off written communications, pick up school assignments or to speak directly with employees of the district. These site visits should be kept to a minimum and avoided whenever possible. Alternative methods of communication should be encouraged including but not limited to the following; E-mail, telephone, face-time, zoom, WebEx, or the use of a drop box for physical mail.

It is our duty and obligation to follow the Governor's State of Emergency proclamation to "shelter in place" and limit our contact with individuals outside of our "shelter in place" locations. Therefore visits by non-essential personnel to district offices and school sites should be limited in frequency and length of stay.

In the event your district elects to establish a practice of taking employees' and visitors' temperatures before allowing them to continue their stay on campus we recommend the following;

- Check with your district nurse to determine the best practice for the taking of temperatures.
- Create a log-in sheet to note the name, date and time an individual's temperature was taken and keep a record of this log for future reference.
- Whenever possible the temperature should be self-administered.
- Check with your district nurse regarding a practice of individual's taking their own temperature at home before leaving for their trip to the district or school site office.
- Remember that individuals who have a cough, fever or are experiencing difficulty breathing should not be allowed on to the premises and should consider seeking medical advice.

Sheltering in place and practicing social distancing where you are at least six feet away from a fellow employee or visitor remains the best practice during the Coronavirus pandemic crisis. In the event you have any concerns regarding these suggested practices please do not hesitate to contact me at 661-636-4709.

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