

Pre-shift Fork Lift Inspection

District: _____ **Site:** _____

Inspector: _____ **Date:** _____

Visual Checks	Sat	Unsat	N/A
Tire Condition (No excessive wear/splitting, good rim condition, tight wheel nuts, no separation of rubber and rim, proper tire pressure.)			
Forks (No cracks or other damage, locking pins work correctly.)			
Carriage, Mast, and Backrest (No broken welds, mounted securely, no visible damage.)			
Guards (No broken welds, mounted securely, no visible damage.)			
Chains (Clean, lubricated, no visible wear, equal tension.)			
Specification Plate (Readable)			
Damage/Leaks (No damage to forklift or puddles of fluid around or under forklift.)			
Operational Controls			
Cylinders and Hydraulic Controls (Hydraulic lines ok, hoses ok, secure connections at fittings, no damage to or fluid leaking from lift and tilt cylinders.)			
Parking Brake (Set parking brake and accelerate – parking brake prevents the forklift from moving.)			
Service Brake (Brakes slow forklift without jerking or locking, brakes are not too soft.)			
Steering (Steering wheel turns while stopped, turns forklift smoothly and precisely, no strange noise or hesitation.)			
Back Up Alarm (Sounds when moving in reverse.)			
Head and Tail Lights (Operational)			
Engine Oil Level (Gauge)			
Radiator Water Level (Gauge)			
Fuel Level (Gauge)			
Other Gauges/Instruments			
Warning Lights (Operational)			

Comments: _____
